Open call for Proposals "Rebooting the Food System"

Financial support to third parties for grassroots and youth-led CSOs in Portugal, Spain, Poland, Estonia, Slovakia, Czech Republic

Annex 2 - Template Budget Proposal (^0)

Applicant's name:	
Project title:	
Project total budget:	
Project implementation period:	

COST DESCRIPTION (^1)	**UNIT TYPE** (^2)	**NUMBER OF UNITS** (^3)	**UNIT RATE (in EUR)**	**COST (in EUR)**
1. Human Resources (^4)				
Subtotal Human Resources				0
2. Travel costs (^5)				
Subtotal Travel costs				0
3. Event costs (^6)				
Subtotal Event costs				0
4. Communication and visibility costs (^7)				
Subtotal Communication and visibility costs				0
5. Other costs (^8)				
Subtotal Other costs				0
TOTAL COST OF THE ACTION (^9)				**0**

NOTES

(^0) When the Excel table is filled out, make sure that the formulas for the automatic sum of total and subtotal costs are still valid

(^1) Add as many rows as the expected expenses for the action. Each expense and its description must be clear, detailed, specific: the link between each expenditure and the related activity must be clearly identifiable

(^2) for example "per month", "per event", "per publication", …

(^3) Cost must be calculated as follows: Number of units * Unit rate (EUR) = Cost (EUR)

(^4) Staff and human resources costs are eligible, as long as they are directly related to the implementation of the project. They will have to be proven by signed time sheets with the templates provided by CIR

(^5) include not only international and local travel but also cost linked to food and accommodation

(6^) include costs for the organisation of initiatives, eg: venue hire, catering, equipment hire, materials, etc.

(^7) include cost for printing, translation, social media, layouth, advertising and marketing, etc

(^8) include cost for other type of expenses not included in the other budget lines (eg. consultancy)

(^9) Verify the validity of the Excel automatic calculation